**Reservation Form**

1. **Event Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Event** | **1st International Congress on Primary Care 2024 in conjunction with Annual Conference of Family Doctors 2024 (ICPC-KAFM 2024),** | **Period** | **April 19-21** |
| **Organizer** | **The Korean Academy of Family Medicine** | **Contact** | **+82 (0)2 571-8100** |

1. **Guest Information**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **⬜ Ms. ⬜ Mr.** | **First Name:** | | **Middle :** | | | **Last :** |
| **Address** |  | | | | | |
| **Zip code** |  | | **Tel** |  | |
| **Contact** | **Mobile** |  | | **Fax** |  | |
| **E-mail** |  | | | | | |

**3. Credit Card Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **\* Please mark which service expense are covered by Credit Card** | | | |
| **⬜ ONLY for guarantee ⬜ All charges** **⬜ Room Only**  **⬜ Room & Breakfast ⬜ Other ( )** | | | |
| **Card Type** | **⬜ Amex ⬜ Diners ⬜ Euro Card ⬜ JCB ⬜ Master ⬜ VISA** | | |
| **Card No.** |  | | |
| **CVC Code** | \* Visa/Master Card Only | **Name of the Cardholder** |  |
| **Exp. Date** |  | **Signature** |  |

**4. Room Type and Price**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Room type** | **Check-In** | **Check-Out** | **Nights** | **No. of Room** | **PAX** | |
| **Adult** | **Child** |
|  |  |  |  |  |  |  |
| \* **Room Rate** : Business Double : KRW 284,000 Deluxe Twin : KRW 260,000 , Family Twin KRW 360,000  \* **Breakfast is not included** (**KRW 32,400** including tax & service charges)  **Location:** Main Building 1F, Ucello (7:00AM~09:30AM) | | | | | | |
| \* Room discount rates are offered for attendees as follows: Deluxe Twin at KRW 139,000, Business Double at KRW 149,000, and Family Twin at KRW 169,000.  \* All room rates include **10% service charge** **and 10% government tax**.  \* **Check-in time is 15:00 pm & Check-out is 12:00 pm**.  \* **For** **early check-in and late check-out**, an extra charge would be added according to hotel regulations.  (Up to 3 hours 30%, 3 to 6hours 50%, after 6 hours 100% of room charge)  \* Free Wi-Fi  \* Other facilities: Korean & Western restaurant, Bakery, Coffee shop, Sauna | | | | | | |

**5. Guarantee & Cancellation Policy**

\* All policies can be kept updating according to hotel policies.

\* At the time of booking, a **credit card is required as a guarantee for your reservation**

\* If your booking is cancelled

- Within **30 days ~ 3 days** of the arrival, there will be 30% of the total charges.

- Within **3days ~ 1day** of the arrival, there will be 80% of the total charges.

- On arrival day or a **NO SHOW**, there will be 100% of the total charges.

Address: 70, Baumoe-ro 12-gil, Seocho-gu, Seoul

Phone: +82 (0)2 571-8100